Tests / Surveys: Time Limit (For Instructor)

Instructors can set up a timer for Tests and Surveys. You may choose to close submission or not to close submissions after the time limit.

Timer Setting

You can set a time limit in increments of one minute on tests and surveys. When a time is set up for a test, students will see the countdown of the time left in the Test / Survey Room, while taking the test/survey. You can choose if you close the Test/Survey room after the time limit:

Close test / survey room when time is up.

When the time is up, the Test / Survey Room will be automatically closed and students will be transferred to the "Confirm" page. The answers students have entered are sent to manaba (Required questions will be left unanswered).

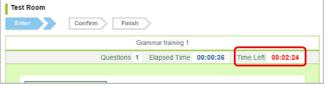### Do not close test / survey room when time is up.

The Test / Survey Room will not be closed and students can continue to answer test questions even after the time is up.

> ⚠ "Time Limit" should be set shorter than the period.

Add Test / Survey page

Test / Survey Room page

"Time Left" Display

The countdown of the time left begins when clicking the Start button in the Test / Survey Room page and ends when clicking Submit in the Confirm page. Once a student clicks the Start button, the countdown does not stop until clicking the Submit button.

If the Instructor request resubmission, the elapsed time is still the time since you clicked **Start** the first time. If you have set Close test room when time is up. and the elapsed time is over the time left, students cannot be made to resubmit.

> Once a student clicks Start button, the countdown will neve stop until the time limit. Please be advised that you should use Export and Import function if you wish to edit/reuse tests or surveys once students started taking tests/surveys.

> In case a student clicks Start button of a test that has the test / survey deadline earlier than the time limit expires, the time left display will show the remaining time until the end of the test/survey submission deadline.
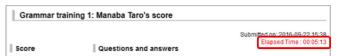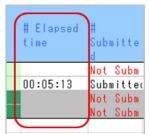

Test / Survey Room (Confirm) page

Elapsed Time

The "elapsed time" of a test/survey with a timer calculates the time taken between when a student clicks the Start button and the Submit button.

Score page

You can check the elapsed time on the Excel file and the Score page.

> When a student's test/survey room page moves automatically to the Confirm page because of timeout, etc., the elapsed time may be calculated longer than the time-limit. This is because manaba will not stop calculating the time until the student click "Submit" button.

Excel file